

## **Request for Qualifications (RFQ) – Professional Design Services**

Washoe County Community Services Department (CSD) is requesting qualified firms to respond to a Request for Qualifications (RFQ) for Professional Design Services to include Architecture, Engineering, Independent Cost Estimating, Quality Control and Construction Management

Washoe County is developing five independent lists of pre-qualified professional service firms in the areas of Architectural Design, Engineering, Independent Cost Estimating (ICE), Construction Project Management, and Quality Control Services firms from which Washoe County may contract with for specific capital projects. Qualified firms may submit individual proposals for each of the five disciplines.

Projects may include new construction, existing facility or tenant improvements, capital improvements, and infrastructure improvements, primarily funded through federal grants, state grants, and or Washoe County general funds as identified by the Washoe County Board of Commissioners and in support of the local community.

This is a qualifications-based selection process, and no design or fee proposals are to be provided with the RFQ submittal. The process is intended to evaluate and score the submissions, as outlined below, and make a selection from the initial submission. A formal interview process will be held at the discretion of Washoe County.

Contract Documents for this Project will be available to each bidder for the cost of reproduction at:

Demandstar ( <http://www.demandstar.com/>)

RFQ-02-0-2023/BS

***In order to appear to receive addendums and remain on the listing, prospective firms must register with the source noted above.***

These projects are anticipated to commence on or about: Monday, July 17, 2023

## RFQ SCHEDULE

<u>Task</u>	<u>Date</u>
Issue RFQ	July 19, 2023
Firms Submit Questions	August 1, 2023
Washoe County Respond to Questions	August 4, 2023
Submittals Due	August 17, 2023
Submittal review and scoring	August 18-24, 2023
Interviews (If required)	
Notice of Acceptance of Qualification	August 25, 2023

In order to allow time to review and respond to all questions and correspondence shall be submitted for review by 2 pm on Friday, August 04, 2023 to:

Brett Steinhardt, Senior Project Manager,  
Washoe County Community Services Department  
bsteinhardt@washoecounty.gov / 775-762-1320

In order for a Statement of Qualifications (SOQ) to be considered, it is mandatory that the SOQ documents be received, and time stamped in CSD's Capital Projects & Engineering offices, at 1001 E Ninth St., Reno NV, Building A, Second Floor, CSD Reception Desk, prior to 2:00 pm (Pacific) on August 17, 2023.