Clear Form

HUMAN SERVICES AGENCY

PURCHASE AUTHORIZATION FORM

Purchases up to $1500 require Supervisor approval. Purchases over $1500 require approval from a Coordinator or Director.

- When applicable signatures are obtained, send completed form to Purchasing. Incomplete forms cannot be processed.
- Once approved and signed by Fiscal and/or Grants, Program should send to individual responsible to purchase (HSSS, etc)
- If a P-Card transaction is declined, the card holder should contact the bank or Global Card Access directly for rejection details.

Date 3.6.2026

■ Purchase is NOT related to a case.

Case Name

Case Number

Reason for purchase (DV, reunification, why is purchase needed, how does purchase benefit child/family/client/agency?)

We are adding badge readers and cameras to KK1. Since we already have an approved CIP project to replace the doors, this is an ideal time to also install badge readers and begin transitioning away from keys. The cameras are being added at the request of the Washoe County Security Administrator.

This will need to be a PO

TYPE OF REQUEST

- ☐ Reimbursement
- ☐ Petty Cash
- ☐ P-CARD
- ☐ Vendor Payment by Check/ACH

Name and Address of Payee

Power Comm
450 Sunshine Lane
Reno, NV 89502

Hold check in Bookkeeping or mail to recipient?

Hold ☐ Mail ☐

Fiscal approval required prior to any Grant related purchases.

If no other funding source is available: ☐ Cancel Request or ☐ Charge to Unit Funds

Description of Request	Price Each	Quantity	Amount
Base Bid	14564.0	1	14564.00
Alternate # 1 to include 3rd door	6493.0	1	6493.0
		TOTAL	21057.00

Overages of 10%, not to exceed $10.00, are allowable without additional approval

Requested by: _____

Supervisor Approval: Jibri Sharp Digitally signed by Jibri Sharp Date: 2026.03.06 13:45:32 -08'00'

Coordinator/Director Approval (if applicable): Amy Clift Digitally signed by Amy Clift Date: 2026.03.10 08:36:54 -07'00'

Grant approvals are valid for 7 days before re-approval is needed.

*****Fiscal Team Use Only*****

Cost Center/IO	G/L	Amount
60438		
TOTAL		

Inventory/ Barcode Required: Yes ☐ No ☐

Fiscal Reviewer: Ida Peeks Digitally signed by Ida Peeks Date: 2026.03.09 10:20:39 -07'00'

PAR Form Revised December 2023

POWERCOMM solutions

Linking People, Power & Information

Northern Nevada's Full Service Electronic Systems Contractor

INDUSTRIAL • COMMERCIAL • RESIDENTIAL

PROPOSAL

Date: 3/6/26
Job Name: WCTS – Kids Kottage ACS &VMS Additions

Proposal Submitted To:	**Work To Be Performed At:**
Washoe County Technical Service Attn: Byron Fanger	Washoe County – Kids Kottage

WORK SCOPE	AMOUNT
WASHOE COUNTY (WC): SECURITY SYSTEM SERVICES – WC KIDS KOTTAGE – ACS & VMS ADDITIONS: **BASE BID:** This document represents PowerComm Solutions LLC (PCS) proposal to provide, install and configure new equipment for access control & video management/camera surveillance system additions as part of the existing Genetec environment. Base bid includes the addition of Access control Hardware at (2) Man Doors and (2) new Cameras. This project is based on the total price, the costs for Access Control and Video Surveillance are for reference only. **PROJECT ASSUMPTIONS-CONDITIONS AGREED TO BY PCS, WC & WCTS:** ❖ The subject proposal includes specified equipment and installation, cable, cable pulls, Genetec license/Advantage support, and testing/commissioning. ❖ Network connectivity/PoE switches, and servers will be provided and configured by WCTS. ❖ Video from the subject cameras will record to an existing/ new Genetec archiver provided by WCTS. ❖ A naming convention for added devices and IP addresses will be provided by WC prior to system configuration. ❖ PCS will be granted access to all applicable areas of facility required for system installation, configuration, programming, and system testing on an as needed basis. ❖ Work can be performed during normal working hours.	Total **$ 14,564.00** **Access Control** **$ 9,848.00** **Video Surveillance** **$ 4,716.00**
BASE BID - PCS PROJECT RESPONSIBILITIES ❖ Provide and install the following video surveillance equipment: (2) P3268-LVE Cameras, (2) Genetec camera connection licenses with Advantage Support to match current plan, (1) 24-Port Patch Panel, and (2) Belden Cat6 Cable Circuit per WCTS Standards. ❖ Provide and install the following access control equipment: (1) LifeSafety Power FP075B100C4D8PE2M Equipment Enclosure / Power Supply System, (1) Genetec SY-MP1502 Controller/ DRIM, (2) HID 40TKS-00-000000 Multi-Technology-Standard Readers, (2) Rex Motions, (2) Door Contacts, (2) Sounders, (2) Genetec Reader Connection Licenses with Advantage Support to match current plan, and all required Belden ACS field side device cabling. The Electrified Locking Systems will be provided by Door Hardware Contractor/ others. ❖ Move (1) specified Intercom Station and provide for required wiring modification/additions. ❖ Configure devices within Genetec. ❖ Test & commission with appropriate WC representative(s).	

WCTS PROJECT RESPONSIBILITIES ❖ Provide and configure PoE ports for communication with the recording server. ❖ Provide IP addresses for cameras. ❖ Provide recording server for subject new cameras to record to. ❖ Provide access to the facility on an as needed basis. ❖ Provide appropriate WCTS representative(s) for testing and commissioning.	
ALTERNATE #1 - PCS PROJECT RESPONSIBILITIES ❖ Provide and install the following video surveillance equipment: (1) P3268-LVE Camera, (1) Genetec camera connection license with Advantage Support to match current plan, and (1) Belden Cat6 Cable Circuit per WCTS Standards. ❖ Provide and install the following access control equipment to accommodate (1) new access Control point/door: (1) Genetec SY-MR52-S3 DRIM, (1) HID 40TKS-00-000000 Multi-Technology-Standard Reader, (1) Hes 5200 Electrified Strike, (1) Pick Guard, (1) Rex Motions, (1) Door Contact, (1) Sounder (2) Genetec Reader Connection Licenses with Advantage Support to match current plan, and Belden ACS field side device cabling. ❖ Configure devices within Genetec ❖ Test & commission with appropriate WC representative(s).	**$ 6,493.00**
The above bid prices exclude: AC power and associated infrastructure, man lift, security watch, network equipment, network connectivity, switches, recorders/servers, computer equipment, patching and repairs, construction and as-built drawings, overtime hours, bonds, and owner generated changes outside the scope of work.	
Thank you for the opportunity to provide our services to your organization. If you have any questions concerning this proposal, please call. Best Regards, Michael L. Belli PowerComm Solutions, LLC	

Terms and Conditions:

1. PowerComm Solutions, LLC. reserves the right to correct this quote for errors and omissions.
2. This quote covers direct costs only and PowerComm Solutions, LLC. reserves the right to claim for impact and consequential costs.
3. This price is good for acceptance within 14 days from the date of this receipt.

Acceptance of Proposal

The above prices, specifications and conditions are satisfactory and are hereby accepted. PowerComm Solutions, LLC. is authorized to do the work as specified. Payment will be made as outlined above.

Date: _____ PO# _____ Signature: Mark Stewart Digitally signed by Mark Stewart Date: 2026.03.09 08:04:04 -07'00'