

**WASHOE COUNTY
HEALTH DISTRICT**
ENHANCING QUALITY OF LIFE

PURCHASE REQUISITION

Date: 3/8/2021

- PO Requisition**
 - ProCard Purchase**
 - Change Order**
- PO #: _____
- Barcode req'd? Yes No

APPROVALS	
Supervisor	<u>WR</u>
DD	<u>[Signature]</u>
DHO	<u>[Signature]</u>
Technology	_____
Media	_____

Vendor: Clarke **Vendor #:** _____

Address: 675 Sidwell Ct. St Charles, IL, 60174 **Fax:** 630-443-3070

Contact Name: Ryan Arkoudas **Phone:** 630-894-2000

Approvals	Grant/match	Non-grant	ProCard Allowed	Additional Information:
Only on ProCards: \$0-\$100 does not require approval prior to allowed ProCard purchases				
\$0-\$1,000	Supervisor	Single quote	Single Quote	Required if suppliers take card
\$1,001-\$5,000	Sup & DD			
\$5,001-\$10,000	Sup, DD & DHO			
\$10,001-\$50,000	Sup, DD & DHO	2 written quotes (SAM registry over \$25,000)	2 written quotes/unless exempt under NRS 332.115	No
\$50,001-\$100,000				
over \$100,000	DBOH & BCC	Advertised bid or RFP unless exempt under NRS 332.115		
Technology	DSS	Dollar threshold noted above (allowed on ProCard if DSS & TS approval is attached to the ProCard receipt in SAP)		
Media	PH Comm Mgr	all media purchases		

Cost Center/ Internal Order	G/L	Complete Description	QTY	Unit Price	AMT
172100	710319	Duplex-G 40lb Bag	170	\$ 575.6	\$ 97,852.00
					\$ 0.00
					\$ 0.00
		PR			\$ 0.00
		PO			\$ 0.00
		MIGU			\$ 0.00
					\$ 0.00
					\$ 0.00
					\$ 0.00
					\$ 0.00
					\$ 0.00
					\$ 0.00

TOTAL: \$ 97,852.00

Reason for purchase: Larvicidal Treatment for Mosquitos

Requester: Wesley Rubio **Division Contact:** Wes Rubio 775-856-9572
(Name and phone number)

Person designated for SAP entry or ProCard purchaser: Paula Valentin



675 Sidwell Ct
St Charles, IL 60174
U.S.A.
www.clarke.com
TOLL-FREE: 800-323-5727

PH: 630-894-2000
FAX: 630-443-3070
EMAIL: customercare@clarke.com

QUOTATION

B Washoe County Environmental Health (002530)
I Wesley Rubio
L 1001 East Ninth Street
L Environmental Health Services-Vector
T Reno, NV 89520-0027
O 775-328-2635
775-328-3696

S Washoe County District Health Dept.
H Will Lumpkin
I 405 Western Drive #15
P Vector-Borne Disease Program
T Reno, NV 89520-0027
O 775-343-2939

Address ID: 000001

Quotation #	Quote Date	Salesperson	Written by	Valid to
0002025615	03/05/21	Ryan Arkoudas	Gabriela - Sales Associate	04/30/21

Delivery Method	Terms
Best Way	Net 30 Days

Item #	Item Description	Qty Ordered	Unit Price	Extended Price
100528485	DUPLEX-G 40lb Bag	170 bag	575.6000/ bag	97,852.00
			Order total	97,852.00
			Total	97,852.00

* For your convenience we also accept Visa and MasterCard

Clarke will charge applicable sales taxes unless a valid exemption certificate is Emailed to: accountsreceivable@clarke.com or faxed to: 630-672-7439

* A 15% restocking fee plus freight costs may be assessed to any returned items.
Items must be returned within 120 days of shipment and in an acceptable condition.

Helping make communities around the world more livable, safe and comfortable.

Period: 1 thru 9 2021
 Account: 60-P-1

Fund: 000
 Fund Center: C172100
 Washoe County Funds
 Vector Borne Disease Program

Accounts	Plan	Actual	FO Commit	Actual + FO	Available	Availit	PreCommit	Available	Availit
705190 OPEB Contribution	15,962.00	9,871.02		9,871.02	6,090.98	38		6,090.98	38
705210 Retirement	54,711.06	27,957.06		27,957.06	26,754.00	49		26,754.00	49
705230 Medicare April 1986	2,662.76	1,334.85		1,334.85	1,327.91	50		1,327.91	50
705240 Grp Insur Budget Inc	603.07				603.07	100		603.07	100
705320 Workmans Comp	2,672.48	1,148.52		1,148.52	1,523.96	57		1,523.96	57
705330 Unemply Comp	149.83	93.37		93.37	56.46	38		56.46	38
* EMPLOYEE BENEFITS	99,915.92	51,077.63		51,077.63	48,838.29	49		48,838.29	49
710100 Professional Services		645.00		645.00	645.00-			645.00-	
710101 Lab Testing Services		200.00		200.00	200.00-			200.00-	
710105 Medical Services	1,065.00	50.00		50.00	1,015.00	95		1,015.00	95
710200 Service Contract	46,000.00	10,385.00	12,615.00	23,000.00	23,000.00	50		23,000.00	50
710201 Laundry Services	1,200.00	459.85		459.85	740.15	62		740.15	62
710300 Operating Supplies	6,980.00	1,275.16		1,275.16	5,704.84	82		5,704.84	82
710302 Small Tools & Allow	435.00				435.00	100		435.00	100
710308 Animal Supplies	1,600.00				1,600.00	100		1,600.00	100
710319 Chemical Supplies	235,000.00	58,582.00		58,582.00	176,418.00	75		176,418.00	75
710334 Copy Mach-Lease Exp	25.00				25.00	100		25.00	100
710350 Office Supplies	300.00	26.48		26.48	273.52	91		273.52	91
710360 Postage	50.00				50.00	100		50.00	100
710400 Emcs to O Agencies	7,350.00				7,350.00	100		7,350.00	100
710500 Other Expense	200.00				200.00	100		200.00	100
710502 Printing	100.00				100.00	100		100.00	100
710506 Dept InsDeductible		150.00		150.00	150.00-			150.00-	
710508 Telephone Land Lines		681.76		681.76	681.76-			681.76-	
710509 Seminars and Meetings	500.00				500.00	100		500.00	100
710529 Dues	400.00				400.00	50		400.00	50
710577 Uniforms & Special C	800.00				800.00	100		800.00	100
710600 LT Lease-Office Space	39,223.20	26,148.80		26,148.80	13,074.40	33		13,074.40	33
711008 Combined Utilities	7,194.06	4,796.08		4,796.08	2,397.98	33		2,397.98	33
711100 ESD Asset Management	6,720.00	4,480.00		4,480.00	2,240.00	33		2,240.00	33
711113 Equip Srv Replace	11,783.04	7,425.76		7,425.76	4,357.28	37		4,357.28	37
711114 Equip Srv O & M	5,161.20	6,240.85		6,240.85	1,079.65-	21-		1,079.65-	21-
711115 Equip Srv Motor Pool	5,000.00				5,000.00	100		5,000.00	100
711117 ESD Fuel Charge	2,741.41	3,016.75		3,016.75	275.34-	10-		275.34-	10-
711210 Travel	3,500.00				3,500.00	100		3,500.00	100
711400 Overhead - General Fund	45,913.00	34,434.72		34,434.72	11,478.28	25		11,478.28	25
* SERVICES AND SUPPLIES	429,240.91	159,198.21	12,615.00	171,813.21	257,427.70	60		257,427.70	60
** EXPENDITURES	760,411.00	304,513.82	12,615.00	317,128.82	443,282.18	58		443,282.18	58
*** Total	677,567.60	226,646.06	12,615.00	239,261.06	438,306.74	65		438,306.74	65

From: Hansen, Kris
To: Rubio, Wesley S
Subject: RE: Chemical purchase contract
Date: Wednesday, December 2, 2020 9:52:51 AM
Attachments: [Intent to Award RFP 3049-18 Mosquito Abatement Products.pdf](#)
[image004.png](#)
[image005.png](#)
[image006.png](#)
[image007.png](#)
[image008.png](#)
[image002.png](#)

Hi Wes,

Please find the requested document attached. Additionally, a snapshot from the BCC minutes is found below:

18-0744 **AGENDA ITEM 9** Recommendation to award Washoe County Bid #3049-18 and approve the Mosquito Abatement Products for the Environmental Health Services Division of the Washoe County Health District. On a multiple award basis, (Adapco Inc., Clarke Mosquito Control Products, Valent Biosciences and Rentokil North America), all four (4) responsive, responsible bidders were awarded various bid items based on lowest cost pricing and/or rebates offered. Where prices from bidders were equal, Adapco Inc. was awarded the bid on the basis that they were the only supplier to offer a rebate in their bid documentation. This award recommendation is made on a requirements basis with an [adopted annual base budget of \$231,500]. The term of the award shall be from the date of bid approval through December 31, 2021 with the County retaining the option for a one (1) year extension. Health District. (All Commission Districts)

There was no response to the call for public comment.

On motion by Commissioner Jung, seconded by Commissioner Hartung, which motion duly carried on a 4-0 vote with Commissioner Lucey absent, it was ordered that Agenda Item 9 be awarded and approved.

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OCTOBER 9, 2018

Thank you,

Kris Hansen MBA, C.P.M.
Purchasing Division | Comptroller's Department
khansen@washoecounty.us | Office: 775.328.2283
Hours: 6:30a – 3:30p Monday – Friday



No In-Office hours; voicemail will be returned as soon as possible
Washoe County, 1001 East 9th Street, Building D – Room 200, Reno, NV 89512



From: Rubio, Wesley S <WRubio@washoecounty.us>

Sent: Tuesday, December 1, 2020 12:35 PM

To: Hansen, Kris <KHansen@washoecounty.us>

Subject: Chemical purchase contract

Importance: High

Hi Kris,

I realized I do not have a copy of the contract for the purchase of chemical. Do you have a copy that is available? I am looking to see how long that contract is good for and when those dates are up for purchasing. I am hoping to get a purchase together now for the spring.

Wes

Wesley Rubio, MPH, REHS

Environmental Health Specialist Supervisor | Environmental Health | Washoe County Health District
wrubio@washoecounty.us | O: (775) 328-2635 | 1001 E. Ninth St., Bldg. B, Reno, NV 89512

**WASHOE COUNTY
HEALTH DISTRICT**

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WashoeEats.com

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